

WTS Attendance Policy

All children are expected to attend a 6.5-hour school day during WTS operating hours

Please be mindful of your child's site drop off and pick up times.

- Please provide documentation for any excused absences (ex: doctor's note, etc.)
- If your child misses 3 or more consecutive days, the teacher or site administrator will contact your family to discuss the absences and determine your child's status in the program.
- If a child misses 5 consecutive days and/or the teacher or site administrator has been unsuccessful in multiple attempts to contact the family, the teacher or site administrator will send a final contact email indicating that they will need to inform the administrator from the site or teacher within 24 hours with a decision about whether your child will continue in the program or not.
 - If a response is not received within 24 hours, your child's space is at risk of being lost.
- **If your child has a consistent pattern of unexcused absences, unfortunately, he or she will be disenrolled from the Wake ThreeSchool program.**
 - If we notice that your child has 5 or more unexcused absences, their attendance will go under extensive review, and they will be in jeopardy of being disenrolled from the program.

ATTENDANCE MATTERS



[Bringing Attendance Home: Parent Video](#)



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