

**Wake County SmartStart
Board of Directors Meeting
April 28, 2010**

A regular meeting of the Wake County SmartStart Board of Directors occurred on Wednesday, April 28, 2010 in the conference room of the Wake County SmartStart offices located at 1121 Situs Court, Suite 250 in Raleigh, North Carolina.

Board members in attendance were Mary Ellen Anderson, Nell Barnes, Arvelis Byrd, Dale Cousins, Sandy Dietrich, Shirley Herndon, Randy Innes, Giang Le, Carol Mitchell, Peter Morris, Camille Schaffer, Mike Smith, Joe Stewart, Jerrae Williams and David Zonderman.

Board members absent and excused were Donna Hargens, Shanté Martin, Marsha Mandel, Michele Miller-Cox, Donna Rutowski, and Michael Weisel.

Board members absent and unexcused included Betty Lou Ward.

Staff members present were Louise Bannon, Gary Carr, Pat Clements, Pamela Dowdy, Executive Director, John Guenther, Amy Hall, Richelle Johnson, Elizabeth Santana, and Melinda Schlesinger.

Welcome/Call to Order/Adoption of Agenda and Consent Agenda:

At 8:34 a.m. Board Chair, David Zonderman, recognized a quorum, calling the meeting to order.

Dale Cousins moved to adopt the agenda, Mike Smith seconded. Calling for a vote and hearing no objections, the motion carried. (04-10-51)

Dr. Zonderman invited board members to share their experiences with recent partner visits. Carol Mitchell talked about her visit to the Telamon Corporation's Family Literacy program, Arvelis Byrd talked about her visit to Catholic Charities School Readiness Services for Hispanic Children program.

Joe Stewart moved to adopt the consent agenda which included minutes from the February 24, 2010 Board of Directors Meeting, the March 2010 Financial Reports, Administration and Program Budget Amendments, and a Board Conflict of Interest Disclosure Update. Jerrae Williams seconded. Calling for a vote and hearing no objections the motion carried. (04-10-52)

Chairman's Report:

•Randy Innes Resignation:

Board Chair, David Zonderman regrettfully informed the board that Randy Innes submitted his formal resignation from the Wake County SmartStart Board of Directors. Rev. Innes, current Pastor of the Millbrook UMC in Raleigh, has accepted a new appointment as Pastor of the Pine Valley UMC in Wilmington NC. Dr. Zonderman recognized Rev. Innes as an active board member since December 2008 as well as an active participant on the Program Planning Committee, noting that the impact Randy has made in his short time on the board has been substantial and he will be missed. A token of appreciation was presented to Rev. Innes. Joe Stewart moved to accept the resignation of Randy Innes, to be effective after the end of today's meeting, Nell Barnes seconded. Calling for a vote and hearing no objections the motion carried. (04-10-53)

•Legislative Update:

Dr. Zonderman updated the board on the Governor's proposed budget in which Smart Start is held at the same rate as Education, seeing a 4% reduction. She has recommended there be no cuts by SmartStart to subsidy. If this stands through both the House and Senate renditions, it will mean that other programs will have to absorb additional cuts. The board has been very deliberate to be cautious throughout this FY and the Allocations Committee has taken this same conservative approach with its funding decisions for eikFY2010-11.

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WCSS Executive Director, Pam Dowdy offered an update on the Consolidation Task Force. She noted that the task force recommendations, previously distributed via email, have been accepted. Rep. Rapp, co-chair of the task force, believes the work is incomplete as Early Childhood Programs were to be consolidated by a specific date and this was not achieved. He suggests a legislative committee continue the work and identify a date for completion. A discussion followed regarding the impacts the recommendations will have on our work.

Executive Director's Report:

•More at Four Plan Approval:

Attachment B.1 outlined the assurances of the FY2010-11 More at Four Plan. Ms. Dowdy reminded the board that this document outlines the requirements that govern the More at Four program and must be signed by all board members prior to submission. Carol Mitchell moved to accept the More at Four Assurances outlined in attachment B.1, Joe Stewart seconded. Calling for a vote and hearing no objections, noting abstentions from Nell Barnes, Arvelis Byrd, Shirley Herndon and Randy Innes the motion carried. (04-10-54)

•ED Report:

Ms. Dowdy directed the board's attention to her report as attachment B.2 asking if there was any clarification needed. With no clarification needed, Ms. Dowdy offered a few additional updates:

- ✓ Reselection of PBIS indicators will take place July 1, 2010. The Program Planning Committee will be evaluating this process and will bring a recommendation to the June Board of Directors meeting
- ✓ WCSS Communications Director, Louise Bannon, is working on this year's Tuesday's for Tot's scheduled on June 8th
- ✓ With the general assembly convening May 12th, look for e-advocacy email alerts to begin.

•Dashboard:

Attachment B.3 outlined the most current dashboard data. The Board reviewed the information with no questions rendered.

•PC/EC Reorganization:

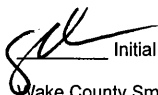
Due to budget cuts and reduction in the number of funded partners this FY, the Program Coordination and Evaluation departments examined the streamlining for overall efficiency. The result was the realization that many duties of the PC and EC staff were duplicative and merging the two departments would be most cost effective. The process transpired in a thoughtful manner with great transparency. The one decision, which would prove to be the most difficult, was the recommendation to eliminate one staff position. During the process, the Quality Enhancement department had a resignation due to relocation and a staff member from Program Coordination asked to be considered for the position and was subsequently transferred eliminating the need to involuntarily reduce staff

Committee Reports:

• Allocations Committee:

Attachment C.1a, b outlined the committee's recommendations for program funding for FY2010-11. Board Chair, David Zonderman, provided an overview of how the meeting would proceed, reminding the board of their responsibility to recuse themselves from participating in any deliberation and/or voting on any program for which they have a Conflict of Interest. Dr. Zonderman continued by thanking the Allocations Committee for their work under the leadership of committee chair, Mike Smith.

As outlined in attachment C.1a, the Allocations Committee recommended approval of up to \$14,086,896 in funding for 12 providers to implement 23 activities in FY2010-11. The funding recommendations for FY2010-11 included:

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1. Recommendation of funding up to \$104,976 to Catholic Charities of the Diocese of Raleigh, Inc. for School Readiness Services for Hispanic Children – There were no abstentions noted. Mike Smith moved to accept the Allocations Committee recommendation to fund Catholic Charities of the Diocese of Raleigh, Inc. up to \$104,976 for School Readiness Services for Hispanic Children, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-55)
2. Recommendation of funding up to \$103,481 to Child Care Services Association for Choosing & Using High Quality Child Care Project – There were no abstentions noted. Mike Smith moved to accept the Allocations Committee recommendation to fund Child Care Services Association up to \$103,481 for Choosing & Using High Quality Child Care Project, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-56)
3. Recommendation of funding up to \$117,581 to Child Care Services Association for Professional Development Planning for Child Care Providers – There were no abstentions noted. Mike Smith moved to accept the Allocations Committee recommendation to fund Child Care Services Association up to \$117,581 for Professional Development Planning for Child Care Providers, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-57)
4. Recommendation of funding up to \$97,286 to Literacy Council of Wake County for Project LIFT (Literacy Instruction for Families Together) – Abstaining from deliberation and vote was Dale Cousins. Mike Smith moved to accept the Allocations Committee recommendation to fund Literacy Council of Wake County up to \$97,286 for Project LIFT (Literacy Instruction for Families Together, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-58)
5. Recommendation of funding up to \$205,507 to Lucy Daniels Center for Early Childhood for Social/Emotional Interventions for Young Children: Secure Path – Abstaining from deliberation and vote was Peter Morris. Mike Smith moved to accept the Allocations Committee recommendation to fund Lucy Daniels Center up to \$205,507 for Early Childhood for Social/Emotional Interventions for Young Children, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-59)
6. Recommendation of funding up to \$124,307 to Motherhead, Inc. for L.I.N.K.S. (Literacy Invites and Nurtures Kids Success) – There were no abstentions noted. Mike Smith moved to accept the Allocations Committee recommendation to fund Motherhead, Inc. up to \$124,307 for L.I.N.K.S. (Literacy Invites and Nurtures Kids Success), no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-60)
7. Recommendation of funding up to \$128,027 to Project Enlightenment, Wake County Public Schools for Consultation and Support for Child Care Providers – Abstaining from deliberation and vote was Camille Schaffer. Mike Smith moved to accept the Allocations Committee recommendation to fund Project Enlightenment up to \$128,027 for Consultation and Support for Child Care Providers, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-61)
8. Recommendation of funding up to \$411,865 to Project Enlightenment, Wake County Public Schools for Parents as Teachers Home Program – Abstaining from deliberation and vote was Camille Schaffer. Mike Smith moved to accept the Allocations Committee recommendation to fund Project Enlightenment, Wake County Public Schools up to \$411,865 for Parents as Teachers Home Program, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-62)
9. Recommendation of funding up to \$127,128 to Project Enlightenment, Wake County Public Schools for Supporting School Readiness – Abstaining from deliberation and vote was Camille Schaffer. Mike Smith moved to accept the Allocations Committee recommendation to fund Project Enlightenment, Wake County Public Schools up to \$127,128 for Supporting School Readiness, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-63)


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10. Recommendation of funding up to \$78,924 to SAFEchild for Crianza Con Carino (The Nurturing Program for Spanish Speaking Families) – Mike Smith moved to accept the Allocations Committee recommendation to fund SAFEchild up to \$78,924 for Crianza Con Carino (The Nurturing Program for Spanish Speaking Families), no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-64)
11. Recommendation of funding up to \$125,091 to Telamon Corporation NC Head Start for Telamon Corporation Family Literacy Program – Abstaining from deliberation and vote was Arvelis Byrd. Mike Smith moved to accept the Allocations Committee recommendation to fund Telamon Corporation NC Head Start up to \$125,091 for Telamon Corporation Family Literacy Program, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-65)
12. Recommendation of funding up to \$99,413 to The Salvation Army for Family Outreach and Resource Services – There were no abstentions noted. Mike Smith moved to accept the Allocations Committee recommendation to fund The Salvation Army up to \$99,413 for Family Outreach and Resource Services, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-66)
13. Recommendation of funding up to \$374,272 to Wake County Human Services for Child Care Health Consultant Program – Abstaining from deliberation and vote were Mary Ellen Anderson, Giang Le, Peter Morris and Camille Schaffer. Mike Smith moved to accept the Allocations Committee recommendation to fund Wake County Human Services up to \$374,272 for Child Care Health Consultant Program, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-67)
14. Recommendation of funding up to \$7,680,208 to Wake County Human Services for Child Care Subsidy Service – Abstaining from deliberation and vote were Mary Ellen Anderson, Giang Le, Peter Morris and Camille Schaffer. Mike Smith moved to accept the Allocations Committee recommendation to fund Wake County Human Services up to \$7,680,208 for Child Care Subsidy Service, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-68)
15. Recommendation of funding up to \$101,912 to Wake County Human Services for Child Health Outreach (CHOW) – Abstaining from deliberation and vote were Mary Ellen Anderson, Giang Le, Peter Morris and Camille Schaffer. Mike Smith moved to accept the Allocations Committee recommendation to fund Wake County Human Services up to \$101,912 for Child Health Outreach (CHOW), no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-69)
16. Recommendation of funding up to \$92,859 to Wake County Human Services for Enriching Families and Nurturing Children – Abstaining from deliberation and vote were Mary Ellen Anderson, Giang Le, Peter Morris and Camille Schaffer. Mike Smith moved to accept the Allocations Committee recommendation to fund Wake County Human Services up to \$92,859 for Enriching Families and Nurturing Children, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-70)
17. Recommendation of funding up to \$75,000 to Wake County Human Services for Nurse Family Partnership – Abstaining from deliberation and vote were Mary Ellen Anderson, Giang Le, Peter Morris and Camille Schaffer. Mike Smith moved to accept the Allocations Committee recommendation to fund Wake County Human Services up to \$75,000 for Nurse Family Partnership, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-71)


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18. Recommendation of funding up to \$20,000 to Wake County SmartStart, Inc. for the Educational Award for Teachers and Directors. It was noted, that this amount of funding would be expanded and any dollars received from partner reversions would be placed in this award – Abstaining from deliberation and vote were Nell Barnes, Arvelis Byrd and Shirley Herndon. Mike Smith moved to accept the Allocations Committee recommendation to fund Wake County SmartStart, Inc. up to \$20,000 for the Educational Award for Teachers and Directors, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-72)
19. Recommendation of funding up to \$2,593,106 to Wake County SmartStart, Inc. for More at Four – Abstaining from deliberation and vote were Nell Barnes, Arvelis Byrd, Shirley Herndon and Randy Innes. Mike Smith moved to accept the Allocations Committee recommendation to fund Wake County SmartStart up to \$2,593,106 for More at Four, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-73)
20. Recommendation of funding up to \$455,928 to Wake County SmartStart for Program Coordination and Evaluation – There were no abstentions noted. Mike Smith moved to accept the Allocations Committee recommendation to fund Wake County SmartStart up to \$455,928 for Program Coordination and Evaluation, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-74)
21. Recommendation of funding up to \$388,339 to Wake County SmartStart, Inc. for Quality Enhancement Initiative in Child Care Centers and Family Child Care Homes – There were no abstentions noted. Mike Smith moved to accept the Allocations Committee recommendation to fund Wake County SmartStart up to \$388,339 for Quality Enhancement Initiative in Child Care Centers and Family Child Care Homes, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-75)
22. Recommendation of funding up to \$387,579 to Wake County SmartStart, Inc. for Quality Maintenance Initiative in Child Care Centers and Family Child Care Homes – Abstaining from deliberation and vote was Nell Barnes, Arvelis Byrd, and Shirley Herndon. Mike Smith moved to accept the Allocations Committee recommendation to fund Wake County SmartStart up to \$387,579 for Quality Maintenance Initiative in Child Care Centers and Family Child Care Homes, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-76)
23. Recommendation of funding up to \$190,000 to WakeMed Health & Hospitals for WakeMed Hospital-Home Intervention Program – Abstaining from deliberation and vote was Peter Morris. Mike Smith moved to accept the Allocations Committee recommendation to fund WakeMed Health & Hospitals up to \$190,000 for WakeMed Hospital-Home Intervention Program, no second was required. Calling for a vote and hearing no objections, the motion carried. (04-10-77)

With no other business to address, Board Chair David Zonderman entertained a motion to adjourn at 9:54am from Joe Stewart, Camille Schaffer seconded. Calling for a vote and hearing no objections, the motion carried. (04-10-78)



Board Secretary Signature

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Date

