

The North Carolina Partnership for Children, Inc.
Smart Start Cost Principles
State Travel Rates
Effective July 1, 2011

The State travel rates are below:

1. The schedule of allowable per diems for meals is as follows:

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$ 8.00	\$ 8.00
Lunch	10.45	10.45
Dinner	<u>17.90</u>	<u>20.30</u>
Total	<u>36.35</u>	<u>38.75</u>

2. The maximum allowable lodging rate is as follows:

	<u>In-State</u>	<u>Out-of-State</u>
Actual, up to	\$ 63.90	\$ 75.60

The payment of sales tax, lodging tax, local tax, or service fees applied to the cost of lodging is allowed **in addition** to the lodging rate and is to be paid as a lodging expense.

(Pursuant to the Smart Start Cost Principles, excess lodging authorization must be obtained from the partnership Executive Director or his or her designee in order to reimburse an employee for actual costs that exceed the State rates.)

3. The business standard mileage reimbursement rate is 55.5 cents per mile.