

**Wake County SmartStart  
Board of Directors Meeting  
October 26, 2011**

A regular meeting of the Wake County SmartStart Board of Directors occurred on Wednesday, October 26, 2011 in the conference room of the Wake County SmartStart offices located at 4901 Waters Edge Drive, Suite 101 in Raleigh, North Carolina.

Board members in attendance were Lorie Barnes, Arvelis Byrd, Dale Cousins, Sandy Dietrich, Mark Langford, Giang Le, Marcia Mandel, Shanté Martin, Carol Mitchell, Michelle Miller-Cox, Camille Schaffer, Mike Smith, Joe Stewart, and David Zonderman.

Board members absent and excused were Shirley Herndon, Susan McCullen, Peter Morris, Ervin Portman, Michael Weisel, and Tyrone Williamson.

Staff members present were Louise Bannon, Debi Bartholomew, Gary Carr, Pamela Dowdy, Executive Director, John Guenther, Nancy Peck, Elizabeth Santana, and Melinda Schlesinger.

**Welcome/Call to Order/Adoption of Agenda and Consent Agenda:**

At 8:32 a.m. Board Chair, Shanté Martin, recognized a quorum, calling the meeting to order and welcomed those in attendance.

Carol Mitchell moved to adopt the agenda, Mark Langford seconded. Calling for a vote and hearing no objections, the motion carried. (10-11-14)

Carol Mitchell moved to approve the consent agenda which included the minutes from the August 24, 2011 Board of Directors Meeting, and the 2011 Financial Reports, Mark Langford seconded. Calling for a vote and hearing no objections, the motion carried. (10-11-15)

**Committee Reports:**

• **Program Planning Committee – Chair Carol Mitchell:**

**Grant Submission to John Rex Endowment:** PPC requested Board support for application of a planning grant to the John Rex Foundation by the WCSS staff in collaboration with community partners to focus on service integration of home-based services in Wake County. Carol Mitchell noted that if the submission is successful, the next step is to submit an implementation grant. After discussion by the Board, Joe Stewart moved to accept the recommendation of supporting application to the John Rex Foundation for a planning grant, Sandy Dietrich seconded. Calling for a vote and hearing no objections the motion carried. (10-11-16)

**Child Care Subsidy:** PPC recommended a change from a percentage to a pre-determined flat rate with the child care subsidy bonus and enhancement reimbursement. The change will address the disparity in private pay rates, simplify payment process, and adjust for the reduction in subsidy funding, with improved efficiency by using funds to support improvement of child care quality. After a brief discussion by the Board, Joe Stewart moved to adopt the recommendation of a change in the child care subsidy bonus and enhancement rate, Carol Mitchell seconded. Calling for a vote and noting abstentions by Arvelis Byrd, Giang Le, and Michelle Miller-Cox, the motion carried. (10-11-17)

• **Finance Committee – Chair Camille Schaffer:**

**Review of FY-11 990:** Camille Schaffer entertained a motion to approve submission of the reviewed FY-11 990 to the IRS. Joe Stewart moved to approve the submission of the FY-11 990 to the IRS, David Zonderman seconded. Calling for a vote and hearing no objections the motion carried. (10-11-18)

AS Initial

12/7/11 Date

**Chairman's Report :**

- **Update to Pre-K Plan – Executive Director, Pam Dowdy:** A recommendation was made within the guidelines of NC Pre-K Requirements, Section 2C-10, to authorize staff to make changes to Pre-K slot allocations if necessary between regular Board meetings, with notice to the Board at the time of such changes, and formal acknowledgement at the next subsequent Board meeting. Joe Stewart moved to approve the authorization of staff to make changes to Pre-K slot re-allocations between Board meetings with the caveat that staff communicate rationale and allow the Board an allotted period of time to respond, Marcia Mandel seconded. Calling for a vote and noting abstentions by Arvelis Byrd and Shanté Martin, the motion carried. (10-11-19)
- **Statewide Update:** Chairman, Shanté Martin, Executive Director, Pam Dowdy, and David Zonderman gave updates on recent meetings.

**Executive Director's Report :**

- **NC Pre-K Recommendation:** A recommendation was made to approve child care provider transportation charges and NC Pre-K slot re-allocation. The Board's attention was directed to a chart indicating the 2011-12 slot changes to date, and the proposed transportation fees by a limited number of providers. Joe Stewart moved to approve the NC Pre-K program slot changes and the specific provider transportation charges as approved by the NC Pre-K Committee according to Section 2-C of the NC Pre-K Program Requirements, Mike Smith seconded. Calling for a vote and noting abstentions by Arvelis Byrd and Shanté Martin, the motion carried. (10-11-20)
- **End of Year Report – Executive Director Pam Dowdy:** Executive Director, Pam Dowdy shared the highlights of FY10-11 funded activities in a PowerPoint presentation.
- **ED Highlights:** Executive Director, Pam Dowdy shared highlights of the recent Blue Ribbon Commission established to address the "Cradle to Career" initiative.

With no other business to address, Chair, Shanté Martin entertained a motion made by David Zonderman to adjourn the meeting at 9:50 a.m., Michele Miller-Cox seconded. Calling for a vote and hearing no objections the motion carried. (10-11-21)

  
Secretary Signature

12/7/11  
Date